

## Privacy policy of ACA Advanced Computer Advertisement GmbH for applicants

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## 1. General information

### 1.1. Who does this privacy policy apply to?

The following information applies to applicants who have sent us their application documents in written or digital form.

### 1.2. Controller

Who is responsible for processing my data and who can I contact about data protection?

**ACA Advanced Computer Advertisement GmbH**

Zuppingerstraße 18  
D-88213 Ravensburg

**Contact**

Phone: +49 751 201879-0  
Fax: +49 751 201879-99

**Represented by the Managing Director**

Mathias R. Albert  
Mail: [info@remoso.com](mailto:info@remoso.com)

**Sales tax ID (according to §27a sales tax law)**

DE 162887275

**Tax office**

Sigmaringen tax office

**Commercial register**

AG Ulm, HRB 710 638

**Data Protection Officer**

Dr. Joachim Schmid  
Marktplatz 20  
89257 Illertissen  
Phone: +49 7303 90179810  
Mail: [dr.schmid@e-rechtsanwaelte.de](mailto:dr.schmid@e-rechtsanwaelte.de)

### 1.3. How is the data processed?

We process your applicant data in an appropriate manner, insofar as the processing is necessary for the application process. We store your data digitally on our servers on a special drive when you submit your application. Only our HR department has access to this drive. Your files are comprehensively protected against unauthorized access as part of our security concept.

### 1.4. On what legal basis do we process the data?

We process the data on the legal basis of Art. 6 GDPR as part of a pre-contractual measure, i.e. a possible contract initiation.

The legal basis described also corresponds to the purpose of the data processing.

### 1.5. Will data be passed on?

As a rule, your data will not be passed on as long as it is associated with an application procedure.

In individual cases, we may pass on your application data to a group company if there is a need for your application there.

In the event that an employment contract is concluded, the data will be reported to the usual extent to the relevant authorities, in particular the tax office and social security authorities.

All other data would then follow from your employment contract.

## 1.6. How long is data stored?

Your data will be stored for the duration of the application process and for 2 years after the application process has been completed. We are entitled to do so, as the AGG (German Equal Opportunities Act) also gives you the opportunity to take action against a rejected application during this period. In this case, we are entitled to access your applicant data for our legal defense.

## 2. What rights do you have?

### 2.1. Right to information pursuant to Art. 15 GDPR

You have the right to request information free of charge as to whether and what data is stored about you and for what purpose it is stored.

### 2.2. Right to rectification pursuant to Art. 16 GDPR

You have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning you. Taking into account the purposes of the processing, you have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

### 2.3. Right to erasure (“right to be forgotten”) pursuant to Art. 17 GDPR

You have the right to demand from the controller that your data be deleted immediately. The controller is obliged to delete personal data immediately if one of the following reasons applies:

- a) The purposes for which the personal data was collected no longer apply
- b) You withdraw your consent to the processing. There is no other legal basis for the processing.
- c) You object to the processing. There is no other legal basis for the processing.
- d) The personal data was processed unlawfully.
- e) The deletion of personal data is necessary to fulfill a legal obligation under European Union law or the law of the Member States to which the controller is subject.
- f) The personal data was collected in relation to the offer of services of the information society referred to in Article 8 (1).

### 2.4. Right to restriction of processing pursuant to Art. 18 GDPR & § 35 BDSG

You have the right to request the restriction of processing if one of the following conditions is met:

- a) You dispute the accuracy of the personal data.
- b) The processing is unlawful, but you refuse its deletion.
- c) Personal data is no longer required for the purposes of processing, but you need the data to assert, exercise or defend legal claims.
- d) You have objected to the processing pursuant to Art. 21 (1) GDPR. As long as it has not yet been determined whether the legitimate reasons of the controller outweigh your reasons, processing will be restricted.

### 2.5. Right to data portability pursuant to Art. 20 GDPR

You have the right to receive the data provided by you in a structured, commonly used and machine-readable format from the controller. Forwarding to another responsible person must not be hindered by us.

## **2.6. Right to lodge a complaint with the supervisory authority pursuant to Art. 13 (2) point (d) GDPR in conjunction with Section 19 BDSG**

If you believe that the processing of your data violates the GDPR, you have the right to lodge a complaint with the supervisory authority. Please contact the following competent supervisory authority:

### **The State Commissioner for Data Protection and Freedom of Information**

Königstrasse 10a

70173 Stuttgart

Phone: +49 711 615541-0

Fax: +49 711 615541-15

Mail: [poststelle@lfdi.bwl.de](mailto:poststelle@lfdi.bwl.de)

## **2.7. Withdrawal of consent pursuant to Art. 7 (3) GDPR**

If the processing is based on your consent pursuant to Art. 6 (1) point (a) or Art. 9 (2) point (a) (processing of special categories of personal data), you are entitled to withdraw your consent at any time without this retroactively affecting the lawfulness of the processing carried out on the basis of the consent prior to the withdrawal.

## **2.8. Right to object pursuant to Art. 21 GDPR**

You have the right to object to the processing of your data at any time in the cases pursuant to Art. 6 (f) GDPR. This means that if we process data on the basis of a balancing of interests, as set out individually in this data protection information, you have the right to object to this processing at any time on grounds relating to your particular situation. Such reasons exist in particular if they give your interests particular weight and thus outweigh our interests; this applies in particular if we are not aware of these reasons and therefore could not take them into account when exercising our interests.

If you have given us special consent to process your personal data, you can withdraw this consent at any time. The lawfulness of the processing of your data prior to this withdrawal remains unaffected.

If we send you as an existing customer information about our services and products by e-mail or post in accordance with Art. 6 ff. GDPR, you can object to this at any time. In this case, we will stop this communication immediately.